

# BURSARY APPLICATION FORM



## Personal Details

Please read the Bursary Application Guidelines and Terms and Conditions before completing and submitting this form. Applications may be submitted by email or post. Electronic forms should be saved to your device prior to completion.

<b>First Name</b>		<b>Surname</b>	
<b>Title</b>		<b>Date of Birth</b>	
<b>Home Address</b> Home address should be the address that will be used for application correspondence.		<b>Post Code</b>	
		<b>Email</b>	
		<b>Mobile</b>	
<b>Any Disability</b> – If yes, please give details, do you need any support with this application?		<b>Ethnic Background</b> – Optional	
Do you have any dependants? Please detail.			

## Formal Education

Secondary School(s) attended			From	To
Exam Results by Subject (Higher/National 5 etc)			Predicted Exam Results by Subject	
Subjects	Grades/Qualification Level	Dates	Subjects Currently Studying	Predicted Grades/Qualification Level

## Formal Education (cont.)

Do you have any other qualifications including HNC/HND?  
(If yes please give details below)

Yes

No

Subject/Level/Institution	Dates
<b>Other achievements at school</b> - Extra Curricular activities and/or related voluntary work experience	

## University Plans (Please specify if not entering in year one)

Universities applied to (in order of preference)	Title of Degree applied for (See guidance for eligibility)	Offer Conditional/Unconditional?	Commencement Date

## Referees

Please include two referees with your application. Only one of the referees should be from your school. These referees should inform us of your character and demonstrate that you would be likely to complete your university course.

	Referee 1	Referee 2
Name		
Address (include postcode)		
Telephone		
Email		
In what capacity does this person know you?		

## Funding

Are you in receipt of Educational Maintenance Allowance (EMA)?	Yes	No
Do you intend to apply for SAAS Funding (Scotland Only)?	Yes	No
Have you applied/do you intend to apply for funding from any other source to support your studies?	Yes	No

If yes, please give details of the organisation you have applied to/level of funding and the dates these funds are applicable to cover.

Have you received confirmation that you will receive funding from any other source, including SAAS? We will require a copy of SAAS confirmation in due course.

Yes

No

If yes, please give details

How did you hear about the ICAS Foundation?

## Please complete Personal Statement on Page 4

(Please tell us, in no more than 1,000 words why you should be considered for the bursary)

Your personal statement will be used to inform the ICAS Foundation Trustees why you are applying for a bursary. The ICAS Foundation Trustees are keen to gain an understanding of the background of the applicant and the following information should be included:

- Details about your university choice and course choice and why you applied to them
- How will an ICAS Foundation Bursary make a difference to you and your studies?
- Any relevant family circumstances to be taken into consideration when reviewing your application
- Any part-time or summer work experience
- Career aspirations

Please return your completed application form to:

**Electronically to [enquiries@icasfoundation.org.uk](mailto:enquiries@icasfoundation.org.uk)**

Or by post to:

Jenny Morrison  
ICAS Foundation  
CA House  
21 Haymarket Yards  
Edinburgh, EH12 5BH

The Foundation acknowledges applications and you will be notified within 6 weeks of the closing date.

If you have queries that are not covered in these instructions, or if you are in any way uncertain whether your application will meet the criteria please contact us before applying at: [enquiries@icasfoundation.org.uk](mailto:enquiries@icasfoundation.org.uk).

## Personal Statement

(Please tell us, in no more than 1,000 words why you should be considered for the bursary - See notes on page 3)

By submitting this application, I confirm that, to the best of my knowledge, all information given is accurate. I will supply additional information required to process my bursary application. I will inform ICAS Foundation immediately of any change in circumstances.

CA House 21 Haymarket Yards Edinburgh EH12 5BH  
[enquiries@icasfoundation.org.uk](mailto:enquiries@icasfoundation.org.uk) +44 (0)131 347 0121 [icasfoundation.org.uk](http://icasfoundation.org.uk)  
The ICAS Foundation is a Registered Scottish Charity SC034836

## Application Checklist

	Y/N/Enclosed
Application form completed in full	
Two referees provided	
Predicted Grades, please supply a letter from your school	
<ul style="list-style-type: none"><li>Letter from school supporting predicted grades</li></ul>	
<b>Evidence of parental/guardian income benefits</b>	
<ul style="list-style-type: none"><li>Evidence that you are in receipt of Educational Maintenance Allowance (EMA) if applicable</li></ul>	
<ul style="list-style-type: none"><li>Copy of parents'/guardians' P60 for tax year (this may be provided post application)</li></ul>	